

**TOWN OF ELON
BOARD OF ALDERMEN
SPECIAL CALLED MEETING
June 23, 2015**

CALL TO ORDER

The Town of Elon Board of Aldermen Special Called Meeting was convened on June 23, 2015 at 6:00 p.m. in the Elon Municipal Building located at 104 S. Williamson Avenue. Mayor Jerry Tolley presided. Aldermen present included Mayor Pro Tem Ron Klepcyk, Steve Buff, Mark Greene, Davis Montgomery and John Peterson.

Staff present included Town Manager Richard White, Town Clerk DiAnne Enoch, Police Chief Cliff Parker, Fire Chief Alva Sizemore, and Town Engineer Franz Holt.

Others present were Stacy Mance White, Gabrielle White, Cindy Montgomery, and *Times News* reporter Anna Johnson.

NEW BUSINESS

Manager Oath

Mayor Tolley invited Town Manager Richard White along with his wife and daughter to stand with him as he was administered the manager's oath. Pictures were taken.

Resolution to Authorize the Town Manager to Accept the Gregory Grier, Inc. Proposal

Mr. White explained that this was a continuation of the budget process where the Board approved \$70,000 in the FY 2015-2016 budget for the renovation of the Board Meeting Room and Beth Schmidt Conference Room. Mr. White stated that this resolution would approve a proposal from Gregory Grier, Inc. Alderman Greene moved and Alderman Peterson seconded the motion to approve the proposal. Alderman Montgomery asked to recuse himself from the vote due to his wife being a Gregory Grier, Inc. employee. The motion carried 4 – 0.

Fire Department Agreements

Mr. White explained that this was a three-part process for the Board's consideration. He stated that the resolution to establish the Town of Elon fire department; the agreement between the Town and Alamance County to provide services within the town's corporate limits and the rural fire district; and the agreement between the Town of Elon and Elon Fire and Rescue Inc., needed to be considered. Mr. White read the enclosed resolution as presented and highlighted key areas for clarification purposes. Alderman Peterson asked if this would include merger of the town and Elon Fire and Rescue, Inc. budgets. Mr. White explained that the Town and Elon Fire and Rescue, Inc. did submit one budget to the county and going forward Elon Fire and Rescue, Inc. will submit its budget to the Town and then the Town would submit a combined budget to the County. Mayor Pro Tem Klepcyk moved to approve the *Resolution to Establish a Town of Elon Fire Department* Alderman Montgomery seconded. Alderman Montgomery verified that the current fire district limits had not changed and that with this new agreement, the same areas would be covered as before. Mr. White stated that that he was correct. Alderman Montgomery moved to approve the *Fire Protection and Emergency Services Agreement* and Aldermen Greene seconded. The motion carried 5-0. Mr. White gave a brief overview of the *Fire Service Agreement* between the Town and Elon Fire and Rescue, Inc. . He explained that under the agreement, the Town will assume operational and budgetary control of the fire department and that there would be one fire chief. Mr. White reported that this two year agreement would begin on July 1 and commence on June 30, 2017.

He further explained that the agreement allows Elon Fire and Rescue, Inc. to transfer the assets to the Town at any point during the two year term.. Mayor Pro Tem Klepcyk moved and Alderman Peterson seconded to approve this agreement. Alderman Montgomery asked if there a formal process to transfer assets. Mr. White answered that there would be some legalities and paperwork at the time of the transfer. Alderman Peterson asked if the Board would be able to express its priorities regarding how Elon Fire and Rescue, Inc.'s fund balance would be used relative to funding a Volunteer Firefighters Relief Fund, Volunteer Firefighters Supplemental Retirement Fund, and/or reducing the debt on Station 2. The motion carried 5 -0 for approval. Mayor Tolley asked Chief Sizemore if he would sometime later in the fall of the year present to the Board an update on the fire department. Mayor Tolley asked Chief Sizemore what now is his association with the volunteer fire personnel. Chief Sizemore replied that technically he was the first full-time town Fire Chief. He stated that he is the chief of both the paid and volunteer staff. He further stated that as for the citizens, they would not notice any differences in the services provided.

Text Amendments Consistency Statement – Electronic Message Board

Mr. White explained that this item was included in the June 9, 2015 Regular Meeting agenda when the Board approved a text amendment that allowed for electronic message boards in the PI zoning district. Mr. White informed the Board that they needed to approve the consistency statement for this text amendment. Mayor Tolley asked for a motion to approve the consistency statement. Aldermen Montgomery moved and Alderman Peterson seconded the motion. The motion carried 5 – 0.

Annual Fee Schedule

Mr. White explained that the town's Code of Ordinances authorizes the Board to set the town fees. He further stated that the schedule before the Board combines all of the town's fees into one document. Mr. White gave a brief overview of the various fees. He further stated that next year, the fee schedule would be included as part of the budget process. Alderman Montgomery moved to approve this item and Alderman Greene seconded the motion. The motion carried 5-0.

Position Classification List

Mr. White stated that this item next year would come before the Board as part of the budget process as well. He stated that the list includes two new positions – Downtown Development Administrator and a Public Works Utilities Supervisor. He stated that one Public Works position had been reclassified to facilitate a reorganization within the Public Works Department. Mayor Pro Tem Klepcyk moved to approve and Alderman Greene seconded. Alderman Montgomery asked Mr. White to explain what the developmental increase was based upon. Mr. White explained these incremental increases are part of the Pay and Compensation Plan that the Board approved last year and are designed to move employees through the salary based on performance. The motion carried 5 -0.

ADJOURNMENT

There being no further business, Mayor Tolley asked for a motion to adjourn. Alderman Montgomery moved and Alderman Greene seconded the motion to adjourn. The motion carried 5-0. The meeting adjourned at 6:20pm.

Adopted this the 11th day of August, 2015.

Mayor

ATTEST:

Town Clerk